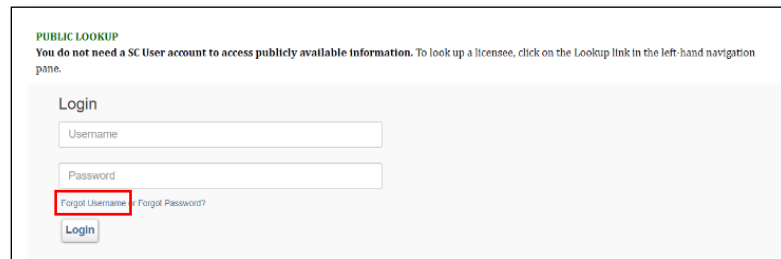


Applying for a South Carolina Certification:

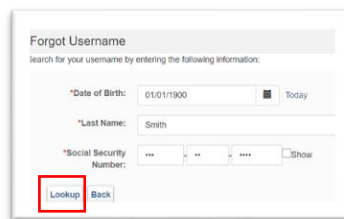
Webpage: <https://southcarolina.imagetrendlicense.com/lms/public/portal#/login>

FIRST Search for a SC User Profile. *Duplicate profiles will be deleted*****

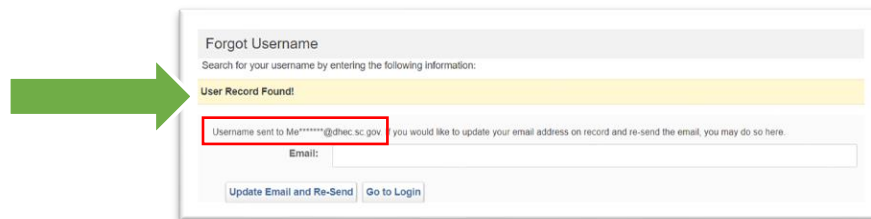
1. Go to the bottom of the page and select the “**Forgot Username**” Link



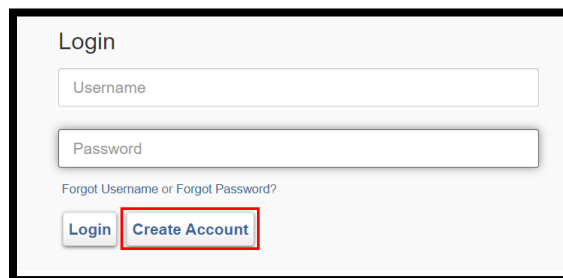
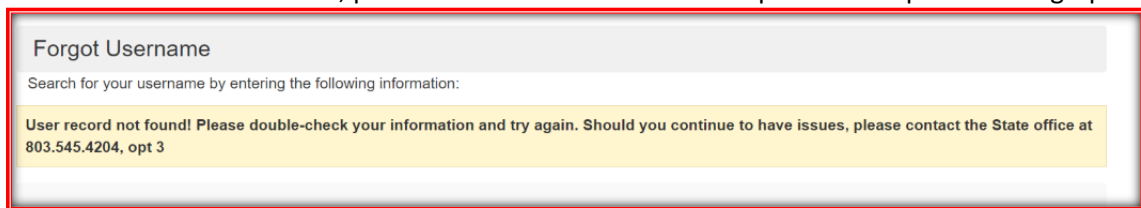
2. Enter your DOB, Last Name and Full SSN to search your profile
3. Then click “**Lookup**”



4. An alert will state “**User Record Found!**” Your access will be sent to the current email on file.

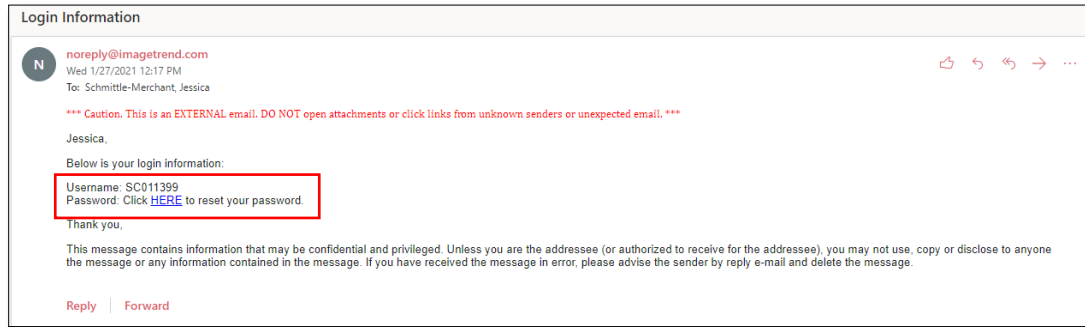


5. Should the Department have outdated contact information, select “**Update Email and ReSend**”
 - a. If a User Record is not found, please “**Create Account**” and complete the required demographics.

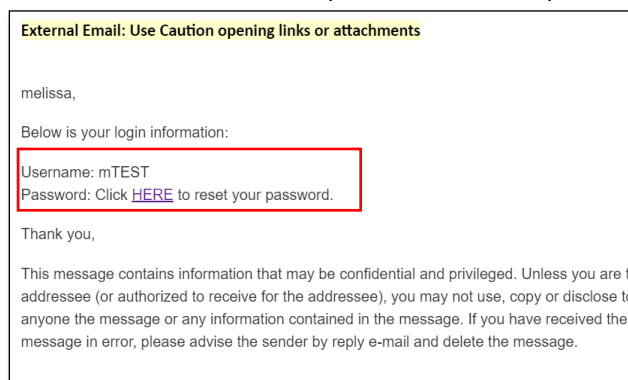


6. Go to the email account your username was sent to. ***If you do not see an email from “noreply@imagetrend.com” please check your spam and/or junk folders.***

7. You will receive an email from “noreply@imagnetrend.com” with the subject line “Login Information” Click the [HERE](#) to open the next window.



- a. **Create Account:** Upon completion, check your email to complete setting up your profile. Your username will be established as First initial and Last name (number if needed) example: CSmith1



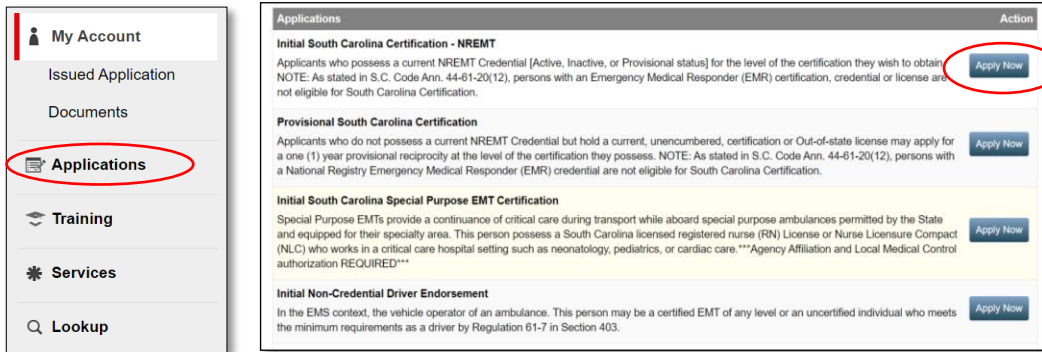
8. Please reset your password. You must generate a password that meets the requirements listed.

9. Successful login will appear as:

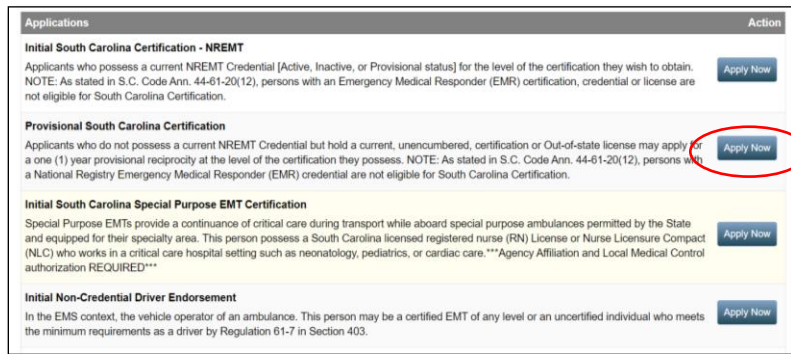


10. Do you possess a current NREMT Credential? (Active, Inactive or Provisional)

a. **YES:**



11. If **No**, do you possess a current certification issued by another state?



12. If you **do not** possess a NREMT Credential **or** State Certification, you do not possess the necessary requirements for a South Carolina EMS Certification.

For additional questions about the certification process, please contact the office via email: emscertifications@dhec.sc.gov or by phone 803.545.4204, opt 1