



Reference Check

The following person has applied for the position of **Paramedic** with Charleston County EMS. Please take a moment to complete the following and return it via email to gsamuelson@charlestoncounty.org.

Charleston County EMS thanks you in advance for your assistance.

Name of Applicant: _____

Person Responding: _____ and Job Title: _____

Organization: _____ Location: _____

Email Address: _____

1. What was the title of the applicant's position with your organization? _____
2. What were the dates of employment with you? From _____ to _____
3. How many work hours did this employee average each week? _____
4. What was your working relationship to the applicant? _____
5. Briefly describe the applicant's job duties:
6. What is your opinion of the applicant's job performance?
7. How would you describe the applicant's performance compared to other employees?
8. What are your impressions of the applicant's ability to work in a team environment?
9. How did the applicant get along with other employees?
10. Why did the applicant leave your organization?
11. Would you rehire the applicant? Yes No , if "NO", why not? _____



12. What are the applicant's strengths?

13. What are the applicant's weaknesses?

14. Did the applicant accept direction from supervisors without challenge?

15. Please comment on:

- a. Customer Service Skills:

- b. Dependability:

- c. Degree of supervision needed:

- d. Innovation/initiative:

- e. Quality of work:

- f. Communication skills:

16. Is there anything else significant we should know about this applicant?

Signature: _____

Date: _____